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ERP Executive

Description

- Develop and implement processes for making ERP (Enterprise Resource Planning) solutions work for the school smooth functioning.
- Manage ERP implementation and post implementation activities.
- Identify design needs, resolve issues and troubleshoot problems.
- Ensure system security.
- Preparing technical and training manuals.
- Providing technical training and support for Office Staff.
- Manage upgrades, integration and installation of system software.
- Assist with system requirements and vendor selection.
- Perform system fieldwork, gather data, and develop reports.

Qualifications

- Bachelor’s degree in Computer Science, Information Systems, Business Administration, or a related field with 2 to 3 years Experience.
- Proven experience in implementing and managing ERP systems, preferably in a similar role.
- Strong understanding of ERP concepts, modules, and best practices.
- Proficiency in ERP software such as **.Net, SQL, Microsoft Dynamics**, or similar platforms.
- Excellent analytical, problem-solving, and decision-making skills.
- Effective communication and interpersonal skills, with the ability to collaborate with stakeholders at all levels of the organization.
- Knowledge of database management systems and SQL is a plus. **Role & responsibilities.**

Contacts

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Hiring organization
Student Advisor Publications Pvt Ltd

Employment Type
Full-time

Industry
Books Publishing

Job Location
D 16, Industrial Area, 281004, Mathura, Uttar Pradesh, India

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